

**Purchase of a replacement Civic vehicle**

Report by:

Monitoring Officer

Contact Officer:

Alan Robinson  
Monitoring Officer  
01427 67509  
[alan.robinson@west-lindsey.gov.uk](mailto:alan.robinson@west-lindsey.gov.uk)

Purpose / Summary:

To request Corporate Policy and Resources Committee to agree to release up to £30,000 from the Capital Earmarked Reserves and to delegate authority to the Monitoring officer to negotiate and purchase a replacement Civic vehicle.

**RECOMMENDATION(S):**

- 1) To approve the capital expenditure of up to £30,000 funded from the Civic Earmarked Reserve for the purchase of a replacement Civic vehicle and that delegated authority be granted to the Monitoring Officer to negotiate and purchase such a vehicle.**

## IMPLICATIONS

**Legal:** None

**Financial :** FIN/75/18

Members approved within the Capital Programme 2015/16 a budget of £51k for a replacement civic car, funded from Earmarked Reserves £26k and capital receipts £25k. This budget has been carried forward each year.

This report requests up to £30k is approved to spend on the replacement vehicle and this be funded from the Civic Enhancements Earmarked Reserve £26k (the balance on this reserve will be £0) and £4k from Capital Receipts.

The Capital Budget will be revised accordingly.

**Staffing :** None associated with this report.

**Equality and Diversity including Human Rights :** N/A

**Risk Assessment :** N/A

**Climate Related Risks and Opportunities :** None

**Title and Location of any Background Papers used in the preparation of this report:**

Details of journeys and repairs over the last 3 years are contained in appendix 1

**Call in and Urgency:**

**Is the decision one to which Rule 14 of the Scrutiny Procedure Rules apply?**

Yes

No

**Key Decision:**

Yes

No

## **1 Background**

- 1.1 The Council provides chauffeur driven transport for the Chairman, Vice-Chairman, former Chairman and honoured guests when attending Civic functions. The council currently own a Jaguar S-Type which is now 10 years old. The Council has had this vehicle for the 10 year period; however, it was leased for the first 5 years;
- 1.2 Civic transport has been reviewed on a number of occasions over the 10 year period;
- 1.3 In 2012 when the lease period came to an end it was not possible to renew the lease. The options were to either return the vehicle or purchase the vehicle. At that time it was decided the most cost effective option was to purchase the vehicle. The vehicle was purchased on a proviso that it would be replaced after a period of three years;
- 1.4 Although the proviso was to replace the vehicle after three years (i.e. in 2015), a further review of Civic transport was carried out in 2014. Whereas a saving had been made since purchasing the vehicle in 2012 the saving was not as substantial as hoped (in 2012). However, it does show that this achieved value for money and the right decision was made to purchase the vehicle rather than to enter into another lease arrangement;
- 1.5 In 2015 £51,000 for the renewal of the Civic car was included in the capital programme, approved as part of the Medium Term Financial Plan. This will be funded from a combination of Civic Earmarked Reserve and capital receipts. This budget has been carried forward annually;

## **2 Current Position**

- 2.1 Consideration is now being given to the replacement of the Civic vehicle. In July Officers consulted with the Chairman, Vice-Chairman and Chauffeur to come up with a suitable proposal for a new vehicle. Comments were also invited from the Leader and a past Chairman. This considered:
  - The cost of continuing to provide a chauffeur service;
  - Whether to retain or remove the Civic Transport provision;
  - How best to provide Civic transport with officer support;
  - Options to purchase a prestige vehicle both new and used;
  - Options to purchase a suitable vehicle both new and used;
  - Options to lease a prestige vehicle both new and used;
  - Options to lease a suitable vehicle both new and used;

Arising from the discussions the following criteria was established:

- It is important to have a reasonable prestige car which will comfortably accommodate five people on a journey;
- The vehicle does not have to be brand new. A used vehicle with low mileage will be considered;
- In the past rear space and leg room has been an issue. This should be considered when purchasing any replacement vehicle;
- Historically there were benefits to running a diesel vehicle; however, due to the current evidence of the effects of diesel emissions on the climate and health and wellbeing, the stakeholders do not want a diesel vehicle;

2.2 The Civic Earmarked Reserve has £26,000 available for the Civic car replacement;

### **3 Recommendation**

3.1 That Members approve the capital expenditure of up to £30,000 funded from the Civic Earmarked Reserve for the purchase of a replacement Civic vehicle and that delegated authority be granted to the Monitoring Officer to negotiate and purchase such a vehicle.

## Appendix 1

### **Civic vehicle Background**

#### **Journeys undertaken in the last three years:**

- 2015/2016 101
- 2016/2017 105
- 2017/2018 26

#### **Mileage in the last three years**

- 2015/2016 6782
- 2016/2017 7427
- 2017/2018 3424

#### **Repair Bills in the last three years**

- 2015/2016 Repairs £484.75 Servicing £228.50 Total £713.25
- 2016/2017 Repairs £214.02 Servicing £534.84 Total £748.86
- 2017/2018 Repairs£1350.25 Servicing £201.84 Total £1552.09

### **Breakdown of Repairs**

#### **2015/2016**

|            |         |  |
|------------|---------|--|
| 04/06/201  | £212.00 | Coil Spring and drop link              |
| 23/06/2015 | £162.75 | Reversing sensor, Reverse light switch |
| 11/11/2015 | £110.00 | Replacement of Wheel bearings          |

#### **2016/2017**

|          |         |                |
|----------|---------|----------------|
| 02/11/16 | £175.68 | 2 Budget Tyres |
| 28/11/16 | £38.34  | 1 Budget tyre  |

#### **2017/2018**

|          |         |                              |
|----------|---------|------------------------------|
| 15/05/17 | £33.33  | Diagnostic check             |
| 15/05/17 | £86.64  | Tyre and wheel balance       |
| 25/05/17 | £834.17 | Clutch and flywheel          |
| 07/08/17 | £395.91 | Door lock and parking sensor |